



Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.

MINUTES

CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING

625 Shadow Lane
Las Vegas, Nevada 89106
Clemens Room

Thursday, February 24, 2005 - 8:00 A.M.

Chairman Reese called the meeting of the District Board of Health to order at 8:02 am and the Pledge of Allegiance was held. He noted that he had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

Board Members Present:

Gary Reese	Chairman, Councilman, Las Vegas
Sherry Colquitt, RN	Appointee, Las Vegas
Susan Crowley	Appointee, Henderson
Robert Eliason	Councilman North Las Vegas
Tom Collins	Commissioner, Clark County
Andrea Anderson	Councilwoman, Boulder City
Steven Kirk	Councilman, Henderson
Rory Reid	Commissioner, Clark County
Donna Fairchild	Vice Chair, Mesquite
Stephanie Smith	Councilwoman, North Las Vegas
Mary Jo Mattocks, RN	Appointee, Mesquite

Absent:

Jim Christensen, MD	Physician-at-Large
Donalene Ravitch	Interim Appointee, Boulder City

Executive Secretary:

Donald S. Kwalick, MD, MPH

Legal Counsel:

Stephen Minagil, Esquire

Staff: Karl Munninger, Dr. Larry Sands, Pat Armour, Ed Wojcik, Jane Shunney, Shannon Randolph, Angus MacEachern, Glenn Savage, Steve Goode, Doug Joslin, Paul Klouse, Mary Ellen Britt, Mary Ellen Harrell, Bonnie Sorenson, Patricia Rowley, Jeanne Palmer, Jennifer Sizemore, Dave Tonelli, Susan Eiselt, Sandy Luckett, Rick Reich, Trish Beckwith, Diana Lindquist, Shelli Clark, Leo Vega, Forrest Hasselbauer

ATTENDANCE:

<u>NAME</u>	<u>REPRESENTING</u>
Dr. John Fildes	UMC Trauma Center Medical Director
Gerald Tippin	Marco's Pizza
Mary Henson Luera	UMC Trauma
Jamie Ware	SEIU Local 1107
Molly Ball	Las Vegas Sun

I. CONSENT AGENDA

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Minutes/Board of Health Meeting:** 1/27/05
2. **Approve Payroll/Overtime for Periods of:** 1/01/05 - 1/14/05 & 1/15/05 - 1/28/05
3. **Approve Accounts Payable Register:** #956: 12/30/04 -1/06/05; #957:1/07/05 -1/13/05; #958:1/14/05 -1/19/05; #959: 1/20/05- 1/26/05; #960: 1/27/05 - 2/02/05
4. **Petition #05-05:** Approve the Renewal of the Agreement with the Nevada Division of Environmental Protection (NDEP) for the 2005-2007 Biennium to Support the Local Small Quantity Hazardous Waste Generator Program
5. **Petition #06-05:** Approval of Ryan White Title I AIDS Sub-grants for Project Fiscal Year 2005/2006
6. **Petition #07-05:** Approval of Revised Classification Specification for Chronic Disease Prevention and Health Promotion Manager – Recommended Schedule 28 (\$64,906 - \$90,536)
7. **Petition #08-05:** Approval of Revised Classification Specification for Immunization Project Specialist – Recommended Schedule 18 (\$38,923 - \$51,260)
8. **Petition #09-05:** Approval of New Classification Specification for EH Engineer – Recommended Schedule 24 (\$52,881 - \$73,785)
9. **Petition #10-05:** Approval of Revised Classification Specifications for Applications Programmer Analyst – Recommended Schedule 24 (\$52,881 - \$73,785); and Computer Systems Analyst – Recommended Schedule 24 (\$52,881 - \$73,785)
10. **Petition #11-05:** Approval of Revised Classification Specification for Senior Epidemiologist – Recommended Schedule 24 (\$52,881 - \$73,785)
11. **Petition #12-05:** Approval of New Classification Specification for Web Content Specialist – Recommended Schedule 20 (\$43,151 - \$60,147)

A motion was made by Member Eliason to approve, seconded by Member Crowley and was unanimously approved.

II. PUBLIC HEARING/ACTION

1. **Variance Request:** To Allow Operation of a Food Establishment Not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 162-36-802-031) Petitioner: JBGB Enterprises, LLC, dba Marco's Pizza/Henderson, Gerald Tippin, Manager

Paul Klaus, Environmental Health, recommended approval with the conditions as listed. Gerald Tippin, petitioner, was present and stated he had read and agreed with the conditions.

Moved for approval by Member Kirk and approved by Member Crowley and was unanimously approved.

Chairman Reese closed the public hearing portion on this item.

III. REPORT/DISCUSSION - ITEMS ON WHICH ACTION MAY BE TAKEN

Update on Trauma System Development

Mary Ellen Britt, EMS Quality Improvement Coordinator, gave an update on the Regional Trauma System. The State Health Division granted provisional licensure to Sunrise Hospital on February 9 and began transport of patients at noon. Since that time, each trauma center has been providing transport data to the Health District. There have been 275 transports to the two trauma centers with 194 to UMC and 81 to Sunrise. Data will continue to be tracked on a daily basis. The RTAC (Regional Trauma Advisory Committee) met on February 2 and with the catchment areas agreed upon, attention was focused on the draft of the trauma system plan. Mike Williams of the Abaris Group solicited input from the committee members and will incorporate those recommendations into the new draft. The new draft will then be reviewed again on March 9.

Discussions at this meeting will include formalizing the membership of the RTAC as well as continuing to define the authority of this group. Discussion will include how new trauma centers will be added to the system and the development of a quality improvement process. The Health District will continue to monitor activity within the trauma system.

Member Crowley asked if the development of the trauma system will preclude the addition of another trauma center. Ms. Britt stated it does not and that one of the issues that the RTAC will review will be what that process will look like when adding new trauma centers in the future.

Dr. Kwalick indicated that St. Rose has preliminarily applied for Level III designation. Two bills are in the legislature, one for the funding of a regional trauma system and the other to give local authority for trauma system development in Southern Nevada.

Chairman Reese thanked Ms. Britt for her report.

IV. CITIZEN PARTICIPATION

Chairman Reese asked if any member of public wished to be heard.

John Fildes, Medical Director of UMC Trauma Center, thanked the Board of Health and Dr. Kwalick for their vigilance in monitoring the progress of the new trauma system being developed in our county. UMC provided volume data to the Health District during the month of December. Sunrise indicated that it would be capable of handling 18 percent of the volume. Most recent data for this month indicates that 30 percent of the trauma patients are being transported to Sunrise. Dr. Fildes urged the Health District to continue to monitor the distribution of patients, particularly to new centers so that they have the time to develop, and to support older centers that are finding it difficult to continue operating with dramatic and abrupt loss of volume.

Chairman Reese closed this portion of the agenda.

V. HEALTH OFFICER & STAFF REPORTS

Health Aid to Counties

Dr. Kwalick, Barbara Hunt, Washoe County Health Officer and Daren Winkelman, Environmental Health Director in Carson City, appeared before the budget sub-committee of the legislature on February 15 to address the issue of Health Aid to Counties. They asked for a \$1.10 per capita for health districts. Dr. Kwalick stated they were moving toward having those funds be appropriated to create a comprehensive chronic disease prevention and control program. These funds will allow for the development of new activities and the ability to obtain information on high risk groups in order to take the appropriate steps to prevent disease before it occurs. The point Dr. Kwalick stressed to the committee was that the high dollar volume of these health care funds coming to Southern Nevada were not the same as public health funds. Health care funds are provided for one-on-one service and for specific patients rather than for the community or population-based activities that would raise the health status of the entire community. At \$1.10 per capita, we would be anticipating about \$1.9 million in revenue, which would allow us to hire appropriate staff. Washoe County would receive about \$400,000 and Carson City perhaps tens of thousands of dollars initially. A decision may come much later in the session. We would like to have this line item restored to the state budget. We are also recommending a title change from Health Aid to Counties to Public Health Improvement Initiative to further differentiate the funds from healthcare monies.

Dr. Kwalick also indicated that there is a BDR 953 by Assemblyman Parks pertaining to health districts. There is no specific language attached to the request at this time, however; it would make various "changes governing health districts in larger counties." At the present, we do not know what the impetus is, or have any further information. Dr. Kwalick indicated he would keep the Board of Health informed. Member Collins asked that Dr. Kwalick inform the Board when specific language is drafted. Dr. Kwalick assured Member Collins he would do so.

Public Health Preparedness Update

Dr. Larry Sands, Director of Community Health Services, introduced Jane Shunney, Manager of the Office of Public Health Preparedness. Dr. Sands gave an update on the status of Public Health Preparedness in Clark County. Dr. Sands referred to a hand out which indicated the staff positions and their locations within the Health District, as well as the handout of his PowerPoint presentation. Dr. Sands explained that the ability to respond to a bioterrorism event or any other public health emergency is only as good as our ability to respond to day-to-day public health

issues and deliver any of the ten essential public health services. Also, it is important to develop our programs as an integral part of the existing community emergency response system. The county already has an effective emergency management system and our agency works well with the county emergency response plans.

Dr. Sands reviewed the history and sources of public health preparedness funding in Nevada and Clark County, and the amounts received by the Health District.

He also reviewed the CDC Public Health Bioterrorism Preparedness Grant Program and its seven focus areas wherein funds are allocated.

Funds received by the Health District have resulted in the hiring of 32 new FTE 's and the creation of the Division of Community Health Services, which has led to Dr. Sands' hiring. Most importantly, funds have resulted in building a public health laboratory in Southern Nevada. Funds have also allowed the district to upgrade communication and information technology systems, and the ability to set up a District Operations Center to work in conjunction with the Clark County Emergency Operations Center during time of emergency.

The district's vulnerabilities and readiness status have been assessed and several emergency response plans have been developed. A syndromic surveillance system has been initiated by the Office of Epidemiology, allowing the District to track symptoms, not just diagnoses, associated with respiratory illness, gastroenteritis and neurological conditions.

Connectivity with community partners has been enhanced through the development of the Health Alert Network (HAN) capabilities to notify physicians and hospitals immediately via fax and/or e-mail. Professional education programs have been initiated to train Health District staff as well as other community professionals in the basics of weapons of mass destruction and emergency response. Staff has also been trained in risk communication and in speaking to the media.

Since receiving the funding several major accomplishments have included: establishing an Office of Public Health Preparedness, exercising the District's mass dispensing and communication plans; and developing and equipping the District Operations Center (DOC).

In addition, the SNPHL has received certification as part of the Laboratory Response Network (LRN) network which allows the laboratory to handle tests for select pathogens without needing to send them to another regional laboratory. The District has purchased and equipped a mobile command center (MCC). Several management staff have received advanced Incident Command System (ICS) training so they are capable of functioning as part of a unified command system.

Dr. Sands reviewed the current projects within the Office of Public Health Preparedness and the role the District plays in each. The District will be participating in two large scale exercises, one with the Clark County Office of Emergency Management (Rotunda Thunda), and the other with the cities of Las Vegas and Henderson (Operation "Loaded Dice").

Future plans and projects include: development of a pandemic flu plan; continued development and expansion of professional volunteer resources; firming up logistical support for District emergency response plans; continued training of district personnel; and developing a plan for our staff when they are asked to respond in an emergency.

Chairman Reese thanked Dr. Sands for the excellent report.

Donna Fairchild was sworn in as Vice Chair of the Clark County District Board of Health. It was noted that Donalene Ravitch, former Board of Health Member, was appointed on an interim basis to replace Dr. Joe Hardy during the legislative session.

Member Smith asked Dr. Kwalick about the letter received on kettle corn. Dr. Kwalick indicated we will respond.

Member Collins asked about the Health District's role in the recent flooding with respect to sanitation equipment placement and contaminated water testing in the Virgin and Muddy Rivers, as it eventually flows into Lake Mead. Member Collins indicated that an answer to his question was not necessary immediately and that a response may be made at a later time.

VI. INFORMATIONAL ITEMS

A. Chief Health Officer and Administration:

1. Monthly Activity Report, Mid January 2005 – Mid February 2005
2. Financial Data: Revenue and Expenditure Report for Fund 705 (Operating), 706 (Capital Reserve) for the Month of January 2005
3. Public Information Monthly Report, January 2005

B. Community Health Services:

1. Emergency Medical Services Monthly Report, January 2005
2. Epidemiology Monthly Report, January 2005
3. Health Education Monthly Report, January 2005
4. Office of Public Health Preparedness Monthly Report, January 2005

C. Environmental Health:

Monthly Activity Report, January 2005

D. Nursing and Clinics:

Monthly Activity Report, January 2005

VII. ADJOURNMENT

There being no further business to come before the Board, Chairman Reese adjourned the meeting at 8:38 a.m.

SUBMITTED FOR BOARD APPROVAL

Donald S. Kwalick, MD, MPH, Chief Health Officer
Executive Secretary