



A G E N D A

CLARK COUNTY HEALTH DISTRICT
DISTRICT BOARD OF HEALTH MEETING
November 20, 2003 - 8:00 A.M.

CLEMENS ROOM, DISTRICT HEALTH CENTER, 625 SHADOW LANE, LAS VEGAS, NV

NOTICE

NRS 241.020, as amended by the 1977 Legislature, requires that written notice of all meetings of the District Board of Health be given at least three working days before the meetings. The notice shall include the time, place, location, and agenda of the meeting. Individuals may request notice, but a request for notice lapses six months after it is made. The Clark County District Board of Health informs each requester of this fact by this notation on this copy of the notice mailed to you.

ITEM

CALL TO ORDER PLEDGE OF ALLEGIANCE

I. **CONSENT AGENDA:** Items for action to be considered by the District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Minutes/Board of Health Meeting:** 10/23/03
2. **Approve Payroll/Overtime for Periods:** 09/13/03 - 09/26/03; 09/27/03 - 10/10/03; 10/11/03 - 10/24/03
3. **Accounts Payable Register:** #893: 10/03/03 - 10/09/03; #894: 10/10/03 - 10/16/03; #895: 10/17/03 - 10/23/03; #896: 10/24/03 - 10/28/03
4. **Appointment of Nominating Committee:** for Calendar Year 2004 Board of Health Officers (Chairman: Member Eliason, Members Fairchild, & Anderson)
5. **Memorandum #10-03** - Year 2004 Meeting Dates for the District Board of Health
6. **Petition #50-03** - Approval of the following new Classification Specifications in the Accounting Series: Senior Accounting Technician to be Placed on Schedule 18 (\$37,425.44 - \$52,174.72); Redefinition of Classification Specification for Accounting Technician I/II to Remain on Schedules 14 (\$30,509.44 - \$42,577.60) and 16 (\$33,800.00 - \$47,153.60)
7. **Petition #51-03** - Redefinition of the following Classification Specifications in the Laboratory Series: Laboratory Manager to Remain on Schedule 28 (\$62,410.40 - \$87,054.24); Chief Laboratory Technician, Current Schedule 23 (\$48,310.08 - \$67,389.92) Recommend Schedule 26 (\$56,343.04 - \$78,613.60); Laboratory Technologist Current Schedule 20, Proposed Laboratory Technologist I - Schedule 20 (\$41,491.84 - \$57,834.40) Laboratory Technologist II - Schedule 22 (\$45,930.56 - \$64,036.96)
8. **Petition #52-03** - Establishment of an Environmental Health Supervisor Position in the Solid Waste & Compliance Department

II. **PUBLIC HEARING/ACTION**

1. **Variance Request:** to Allow Carpeting Where It is Not in Compliance with the District Board of Health REGULATIONS 1996 Governing the Sanitation of Food Establishments (APN 162-18-503-008)
Petitioner: Steve Ewaniuk dba Avena Originals Lifestyle Management

2. **Variance Request:** to Omit a Three-Compartment Sink Where It is Not in Compliance with the District Board of Health REGULATIONS 1996 Governing the Sanitation of Food Establishments (APN 186-09-110-100) **Petitioner:** Al Stevens dba The Coffee Cup Café
3. **Memorandum #08-03:** Proposed Changes to the Environmental Health Division Fee Schedule

III. **REPORT/DISCUSSION/ACTION**

1. **Committee Report:** Southern Nevada Trauma System Development (Chairman Colquitt, Members: Christensen, Fairchild, Kirk, Maxfield & Smith)
2. **Memorandum #09-03** - Fiscal Year 2002-2003 Annual Audit Report by Kafoury, Armstrong and Company

IV. **CITIZEN PARTICIPATION:** A period devoted to comments by the general public about matters relevant to the Board's jurisdiction will be held. Items raised under this portion of the Agenda cannot be acted upon by the Board of Health until the notice provisions of Nevada's Open Meeting Law have been complied with. Therefore, no vote may be taken on a matter not listed on the posted agenda, and any action on such items will have to be considered at a later meeting. Comments will be limited to three minutes. Please step up to the speaker's podium, clearly state your name and address and please spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chairman or the Board majority by vote. All comments by speakers should be relevant to Board action and jurisdiction.

V. **HEALTH OFFICER & STAFF REPORTS**

VI. **INFORMATIONAL ITEMS**

A. **Chief Health Officer and Administration:**

1. Monthly Activity Report, Mid October 2003 – Mid November 2003
2. Financial Data: Revenues and Expenditures for Fund 705 (Operating), 706 (Capital Reserve), and 762 (Liability Reserve) for the Month of October 2003
3. Health Education Monthly Report, October 2003
4. Epidemiology Monthly Report, October 2003
5. Public Information Monthly Report, October 2003
6. Emergency Medical Services Medical Advisory Board October 2003 Agenda & September 2003 Minutes

B. **Environmental Health:**

1. Monthly Activity Report, October 2003

C. **Nursing and Clinics:**

1. Monthly Activity Report, October 2003

VII. **ADJOURNMENT**

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administration in writing at the Clark County Health District, 625 Shadow Lane, Las Vegas, NV 89106, or by calling 383-1201

THIS AGENDA HAS BEEN POSTED IN THE MAIN LOBBY OF THE FOLLOWING LOCATIONS: 1) CLARK COUNTY GOVERNMENT CENTER, 500 S. Grand Central Parkway, Las Vegas, NV 2) LAS VEGAS CITY HALL, 400 E. Stewart Avenue, Las Vegas, NV; 3) NORTH LAS VEGAS CITY HALL, 2200 Civic Center Drive, North Las Vegas, NV; 4) HENDERSON CITY HALL, 200 Water Street, Henderson, NV; 5) BOULDER CITY, CITY HALL, 400 California Avenue, Boulder City, NV; MESQUITE CITY HALL, 20 E. Mesquite Boulevard, Mesquite, NV; AND, 7) CLARK COUNTY HEALTH DISTRICT (MAIN), 625 Shadow Lane, Las Vegas, NV. The Board's Agenda is available on the Clark County Health District Internet Web Site <http://www.cchd.org>