



Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.

MINUTES

CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING

625 Shadow Lane
Las Vegas, Nevada 89106
Clemens Room

Thursday, July 24, 2003 - 8:00 A.M.

Chairman Reese called the meeting of the District Board of Health to order at 8 a.m. and the Pledge of Allegiance was held. He noted that he had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

Board Members

Present:

Gary Reese
Sherry Colquitt, RN
Robert Eliason
Andrea Anderson
Susan Crowley
Donna Fairchild
Steven Kirk
Donalene Ravitch, RN
Rory Reid

Chairman, Councilman, Las Vegas
Appointee, Las Vegas
Councilman North Las Vegas
Councilman, Boulder City
Appointee, Henderson
Councilwoman, Mesquite
Councilman, Henderson
Appointee, Boulder City
Commissioner, Clark County

Absent:

Jim Christensen, MD
Paul Henderson
Chip Maxfield
Stephanie Smith

Physician Member At-Large
Councilman, Mesquite
Commissioner, Clark County
Councilwoman, North Las Vegas

Executive Secretary:

Donald S. Kwalick, MD, MPH

Legal Counsel:

Stephen Minagil, Esquire

Staff: Karl Munninger; Glenn Savage; Fran Courtney, RN; Jane Shunney, RN; Rory Chetelat; Angus MacEachern; Steve Goode; Ed Wojcik; Michael Attaway; Nicole Bungum; Jennifer Sizemore; David Tonelli; Patricia Rowley; Heather Nelson; Forrest Hasselbauer; Leo Vega; and Recording Secretaries Diana Lindquist and Montana Garcia

ATTENDANCE:

<u>NAME</u>	<u>REPRESENTING</u>
Fred Couzens	Las Vegas Tribune

I. CONSENT AGENDA

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

Member Colquitt moved for approval of the following consent agenda. Motion was seconded by Member Fairchild and carried unanimously.

1. **Minutes/Board of Health Meeting:** 06/26/03
2. **Approve Payroll/Overtime for Periods of:** 05/24/03 - 06/06/03; 06/07/03 - 06/20/03; 06/21/03 - 07/04/03
3. **Approve Accounts Payable Register:** **#875:** 05/29/03 - 06/03/03; **#876:** 06/04/03 - 06/11/03; **#877:** 06/12/03 - 06/18/03; **#878:** 06/19/03 - 06/23/03
4. **Petition #33-03:** Approve Solicitation of Proposals for Legislative Liaison Services and Appointment of a Board Subcommittee for Evaluation of Proposals Received
5. **Petition #34-03:** Approve Revised Classification Specification for Public Information Officer to be Placed on Schedule 26 (\$56,343.04 - \$78,613.60)
6. **Petition #35-03:** Approve Correction to the Classification Specification for Administrative Secretary to Remain on Schedule 18 (\$37,425.44 - \$52,174.72)

II. PUBLIC HEARING/ACTION

No Hearings Scheduled

III. REPORT/DISCUSSION/ACTION

1. **Memorandum:** Report on Response to Detached Single-Family Dwelling Accessory Structures Letter and Location of Commercial Septic Systems (Member Requested Item)

Ed Wojcik, Environmental Health Engineer/Manager stated that this report was as directed by the Board Members. He briefly reviewed a Powerpoint presentation (attachment "A") of the issue. He added that in May 2003, Staff mailed the detached single family dwelling accessory structures letters to the various entity building and safety departments including the Clark County Department of Development Services.

There have been 17 newly permitted commercial septic systems in the Las Vegas Valley from April 1, 2001 to April 30, 2003. During this same time period, 16 new commercial septic systems were permitted throughout the remainder of Clark County.

IV. CITIZEN PARTICIPATION

Citizen participation is a period devoted to comments by the general public about matters relevant to the Board's jurisdiction. Items raised under this portion of the Agenda cannot be acted upon by the Board of Health until the notice provisions of Nevada's Open Meeting Law has been complied with. Therefore, no vote may be taken on a matter not listed on the posted agenda and any action on such items will have to be considered at a later meeting.

Chairman Reese asked if any member of the public wished to be heard on subjects that are relevant to the Board's jurisdiction. There was no response.

V. HEALTH OFFICER & STAFF REPORTS

Dr. Kwalick remarked that he had asked Barbara Ludwig, School Based Health Center Consultant, to report on the School Based Health Centers. Barbara Ludwig gave a brief presentation (see attached "B").

Dr. Kwalick gave an update on the Southern Nevada Public Health Laboratory. The District anticipates construction will be completed sometime in early August. Due to the licensing process through the Centers for Disease Control, testing for bioterrorist agents and other emerging infections will not begin until late fall or early winter. However, the lab will initially be able to perform some environmental sampling that does not need Food and Drug Administration, Nevada State Board of Pharmacy or CDC approval. He briefly reviewed the sample gathering process for items reaching the laboratory.

VI. INFORMATIONAL ITEMS

Duly Noted

A. Board of Health:

1. Letter of Reappointment of Councilman Gary Reese from the City of Las Vegas
2. Letters of Reappointment of Donalene Ravitch, RN and Councilwoman Andrea Anderson from the City of Boulder City
3. Letter of Reappointment of Councilman Steven Kirk from the City of Henderson

B. Chief Health Officer and Administration:

1. Monthly Activity Report, Mid June 2003 - Mid July 2003
2. Financial Data: Revenues and Expenditures for Fund 705 (Operating), 706 (Capital Reserve), and 762 (Liability Reserve) for the Month of June 2003
3. Health Education Monthly Report, June 2003
4. Epidemiology Monthly Report, June 2003
5. Public Information Monthly Report, June 2003
6. Emergency Medical Services June 2003 Minutes

C. Environmental Health:

1. Monthly Activity Report, July 2003

D. Nursing and Clinics:

1. Monthly Activity Report, July 2003

VII. ADJOURNMENT

There being no further business to come before the Board, Chairman Reese adjourned the meeting at 9:00 a.m.

SUBMITTED FOR BOARD APPROVAL

Donald S. Kwalick, MD, MPH, Chief Health Officer
Executive Secretary

/mg