



Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.

MINUTES

CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING

625 Shadow Lane
Las Vegas, Nevada 89106
Clemens Room

Thursday, June 26, 2003 - 8:00 A.M.

Chairman Reese called the meeting of the District Board of Health to order at 8 a.m. and the Pledge of Allegiance was held. He noted that he had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

Board Members

Present:

Gary Reese
Jim Christensen, MD
Sherry Colquitt, RN
Robert Eliason
Stephanie Smith
Andrea Anderson
Susan Crowley
Donna Fairchild
Paul Henderson
Donalene Ravitch, RN

Chairman, Councilman, Las Vegas
Physician Member At-Large
Appointee, Las Vegas
Councilman North Las Vegas
Councilwoman, North Las Vegas
Councilman, Boulder City
Appointee, Henderson
Councilwoman, Mesquite
Councilman, Mesquite
Appointee, Boulder City

Absent:

Steven Kirk
Chip Maxfield
Rory Reid

Councilman, Henderson
Commissioner, Clark County
Commissioner, Clark County

Executive Secretary:

Donald S. Kwalick, MD, MPH

Legal Counsel:

Stephen Minagil, Esquire

Staff: Karl Munninger; Glenn Savage; Fran Courtney, RN; Jane Shunney, RN; Rory Chetelat; Angus MacEachern; Steve Goode; Ed Wojcik; Doug Joslin; Mary Hahn; Paul Klouse; Daniel Maxson; Robert Newton; Michael Attaway; Steve Henke; Rose Bell, PhD; Jeanne Palmer; Maria Azzarelli; Nicole Bungum; Mandi York; Michael Bernstein; Jennifer Sizemore; David Tonelli; Forrest Hasselbauer; Leo Vega; and Recording Secretaries Diana Lindquist and Montana Garcia

ATTENDANCE:

<u>NAME</u>	<u>REPRESENTING</u>
Harold T. Robinson	Lake Las Vegas
Andrew M. Borgna	The Coffee Brake
Mark Brandenburg	Golden Gate Hotel & Casino
Gene Sagas	Fitzgerald Hotel/Casino
Phil Madow	Four Queens Hotel & Casino
Jimmy Ashment	Boulder City Disposal
Shawn White	Henderson Fire Department
Amy Courier	Columbia TeenScreen

I. CONSENT AGENDA

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

Chairman Reese commented that Staff had requested removal of Item #8, Petition #25-03: Interlocal Agreement with Clark County Social Service for up to \$188,825 in Social Worker/Case Manager Services to Health District HIV positive patients (Annual Renewal).

Dr. Kwalick explained that Clark County Social Service had asked requested removal of Item #8, until their attorney's had the opportunity to review the contract in more detail.

Member Colquitt asked Glenn Savage, Environmental Health Manager to expand on why the change and how the process was handled in the past on Item #6, Petition #23-03: Expansion of Hearing Officers authority to adjudicate matters where a hearing is authorized in areas under Environmental Health purview.

Glenn Savage, Environmental Health Director stated that recently the District has had a number of issues concerning potential revocation of permits. Staff is working specifically on one case that has other outside agencies interested. In discussions with Stephen Minagil, Board Legal Counsel and Dr. Kwalick staff had considered the options of having one of the Board of Health Members serve as a hearing officer or to go forward and utilize the present two hearing officers who are hearing cases in the solid waste program. It was decided that Staff petition the Board Members to suggest that District continue to utilize the two hearing officers and to expand their duties to hear other cases in the food program or body piercing and tattooing programs

Member Eliason moved for approval of the following Consent Agenda with the removal of Item #8, Petition #25-03: Interlocal Agreement with Clark County Social Service for Up to \$188,825 in Social Worker/Case Manager Services to Health District HIV Positive Patients (Annual Renewal). The motion was seconded by Member Ravitch and carried unanimously.

- 1. Minutes/Board of Health Meeting: 05/23/03**
- 2. Approve Payroll/Overtime for Periods of: 04/26/03 – 05/09/03 & 05/10/03 - 05/23/03**
- 3. Approve Accounts Payable Register: #871: 05/01/03 – 05/07/03; **#872:** 05/08/03 - 05/15/03; **#873:** 05/16/03 – 05/22/03; **#874:** 05/23/03 - 05/28/03**
- 4. Petition #21-03: Interlocal Agreement with Clark County Social Services: HIV/AIDS Evaluation Services to Clark County Social Services Clients, \$7,500 (**Annual Renewal**)**

5. **Petition #22-03:** Agreement with State Division of Environmental Protection: Small Quantity Generator, \$75,000 for Each of Two Years (*Biennial Renewal*)
6. **Petition #23-03:** Expansion of Hearing Officers Authority to Adjudicate Matters Where a Hearing is Authorized in Areas Under Environmental Health Purview
7. **Petition #24-03:** Revision of District Administrative, Public Record and Medical Services Fee/Reimbursement Schedule for Fiscal Year 2003 - 2004 Effective 07/01/03
8. ~~**Petition #25-03:** Interlocal Agreement with Clark County Social Service for Up to \$188,825 in Social Worker/Case Manager Services to Health District HIV Positive Patients (*Annual Renewal*)~~
9. **Petition #26-03: Resolution #01-03** - Adjustments to Fiscal Year 2002-2003 Appropriations
10. **Petition #27-03:** Revision of Classification Specification for Epidemiology Manager to Remain on Schedule 28 (\$60,010.08 - \$83,705.44)
11. **Petition #28-03:** New Classification for Clerical Services: Approval of Classification Specifications for new Clerical Series: Administrative Assistant I/II - Schedule 12 (\$26,438.88 - \$36,934.56) & Schedule 14 (\$29,336.32 - \$40,940.64) Senior Administrative Assistant - Schedule 16 (\$32,500.00 - \$45,339.84) Revisions for the Administrative Secretary to Remain on Schedule 18 (\$35,986.08 - \$50,167.52)
12. **Petition #29-03:** Proposed Redefinition of the Classification Specification for Volunteer Coordinator to Remain on Schedule 21 (\$41,982.72 - \$58,508.32)
13. **Petition #30-03:** Revision of Classification Specification for Epidemiologist I/II to Remain on Schedule 19 (\$37,880.96 - \$52,838.24) and 21 (\$41,982.72 - \$58,508.32)
14. **Petition #31-03:** New Classification Specification for Environmental Health Training Officer to Be Placed on Schedule 23 (\$46,452.64 - \$64,798.24)
15. **Petition #32-03:** Agreement with Nevada State Division of Environmental Protection for Local Underground Storage Tank Program (*Annual Renewal*)

II. PUBLIC HEARING/ACTION

1. **Memorandum: Introduction to Food Establishment Variances:**

Chairman Reese opened the public hearing.

Ed Wojcik, Environmental Health Manager gave a PowerPoint presentation and explained that the five (5) food establishment variances listed below originated through the implementation of the public swimming facility or food establishment variance candidate worksheet which became effective April 23, 2003. The worksheet is a collaboration of both Operational and Plan Review Managers and Supervisors designed to guide both the Variance Candidate owner/operator/agent and the Environmental Health Division staff through a process to a possible variance application.

Each of the Variance Candidates represents an operational and/or plan review situation that is in conflict with existing regulations. After the situation is referred to the Program Supervisor by staff, an advisory plan review or field inspection is conducted to make a preliminary determination if the owner/operator/agent claim of circumstances or conditions described in Nevada Administrative Code (NAC) 439.240 may support approval by the District Board of Health for a variance from regulations. If the Supervisor, after exploring any other feasible possibilities to achieve compliance, fails to persuade the owner/operator/agent that at least one (1) of the possibilities is feasible due to the circumstances and conditions noted above, then the Supervisor completes the “. . . Variance Candidate Worksheet” and forwards it to the Department Manager. The Manager is responsible for reviewing the Worksheet and researches any possible questions of policy and law with the Division Director and District Legal Counsel, respectively. Once the Worksheet is signed by the Manager and returned to the owner/operator/agent, the formal variance application may be submitted to the Division Director to begin the process outlined in NAC 439.200 through 439.260.

Each of the food establishment variance applications were presented as follows:

- A. Variance Request:** to Allow a Ceiling Height not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 160-22-815-005); **Petitioner:** Lake Las Vegas Joint Venture, LLC

Ed Wojcik, Environmental Health Manager, remarked that the first variance application petitioned by Lake Las Vegas Joint Venture, LLC was to allow a ceiling height of 6'-8" in part of a pantry area where 8'-0" is normally required. The pantry area is necessary to house a three (3) compartment and a hand sink in support of the pantry area walk-in cooler. This project, on the second floor of Como's Steakhouse, is a tenant improvement to an existing building shell which otherwise meets all other requirements.

Paul Klouse, Environmental Health Supervisor, explained that Staff determined that circumstances existed which satisfied the requirements for a variance and that the granting the variance would not be detrimental or pose a danger to public health and safety if the conditions, as recommended, are included. Therefore, staff recommended approval of the variance with the following conditions:

1. The "Pantry Area – Upstairs" (PAU) food establishment operations must be limited to necessary washing in support of the second floor walk-in cooler and access to the adjacent food establishment dry storage area and must exclude any food preparation or direct support activities for the downstairs kitchen.
2. The PAU food establishment equipment must be limited to a three (3) compartment sink and one (1) hand sink and exclude any dishwashing machines or equipment requiring a ventilation hood.
3. The room space under the sloped ceiling which is less than 6"-8" is specifically excluded from the permitted PAU food establishment and shall not be used for kitchen equipment, food storage, or any other foodservice-related activity.
4. The Health District must receive a copy of the PAU food establishment air balance sign-off from the appropriate City building official prior to operation of the pantry.
5. This PAU food establishment must be designed, constructed, maintained, and operated with all other applicable requirements of the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments.

6. If in the future, the PAU food establishment ceiling is found to have accumulation of moisture and/or grease and dirt, then the Permittee shall close the PAU food establishment until proper ventilation and cleaning are both provided.
7. This variance is automatically terminated without further notice upon the closing of any sale transaction involving the subject property.

Chairman Reese asked the applicant, Mr. Harold Robinson, representing Lake Las Vegas Joint Venture, LLC, if they had read and agreed with the conditions outlined by staff, Mr. Robinson stated, "Yes, we do".

Chairman Reese asked if any member of the public wished to speak. Since there was no response, he closed the public hearing.

At this time Member Eliason moved for approval of the variance with the conditions outlined by staff. Motion was seconded by Member Smith and carried unanimously.

B. Variance Request: to Operate a Food Establishment not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 178-10-217-034); **Petitioner:** Andrew M. Borgna dba The Coffee Brake

Chairman Reese opened the public hearing.

Ed Wojcik continued with the second food establishment variance application petitioned by Andrew M. Borgna dba The Coffee Brake was to operate a mobile unit from the outside of the vehicle. Normally this operation is conducted from the inside where all equipment is located and accessible. The proposed mobile unit is located in the bed of a pickup truck with all of the required equipment. This configuration was never anticipated in the current food establishment regulations. Food preparation is limited to espresso with associated milk products, blended espresso specialty drinks, and Non-Potentially Hazardous Food (PHF) including blended smoothies.

Paul Klouse commented that Staff determined that circumstances existed that satisfied the requirements for a variance and that granting the variance would not be detrimental or pose a danger to public health and safety if the conditions, as recommended, are included. Therefore, staff recommended approval of the variance with the following conditions:

1. The menu for this mobile unit food establishment must be limited to:
 - (a) Prepackaged Non-Potentially Hazardous Foods (Non-PHF) that require no preparation on the mobile unit food establishment; and
 - (b) Preparation and service of espresso, including preparation of associated milk products, blended espresso specialty drinks, and Non-PHF including blended smoothies.
2. The mobile unit food establishment modifications and equipment must include:
 - (a) Forty (40) gallons of fresh water storage; forty six (46) gallons of waste water storage; with gauge.

- (b) Three (3) compartment sink with integral drain boards (installed on the left side of the vehicle).
 - (c) Stainless steel skinning of exposed surfaces in food zones (preparation and 3-compartment sink).
 - (d) Fluorescent lighting over preparation and wash areas (to 50 ft. candles in food zones).
 - (e) All equipment to meet NSF1 or equivalent standards.
3. The Health District must receive an application for plan review and approval of the mobile unit food establishment prior to construction.
 4. This mobile unit food establishment must be designed, constructed, maintained, and operated with all other applicable requirements of the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments.
 5. This mobile unit food establishment shall not be operated in adverse weather conditions that would significantly increase the possibility of contamination. If adverse weather conditions (e.g., high wind conditions, dust storms, driving rain) exist, then the operator shall close this mobile unit food establishment until proper conditions exist to ensure no increase in contamination of food or food contact surfaces.
 6. This variance is automatically terminated without further notice upon the closing of any sale transaction involving this mobile unit food establishment.

Chairman Reese asked the applicant, Andrew Borgna, representing The Coffee Brake, if he had read and agreed with the conditions recommended by Staff. Mr. Borgna stated, "Yes". At this time, Chairman Reese asked if any member of the public wished to speak. There was no response and he closed the public hearing.

Member Fairchild moved for approval of the variance with the conditions recommended by Staff. The motion was seconded by Member Colquitt and carried unanimously.

C. Variance Request: to Operate a Food Establishment not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 139-34-111-034); **Petitioner:** Mark Brandenburg dba Golden Gate Hotel & Casino

Chairman Reese opened the public hearing.

Ed Wojcik commented on the third food establishment variance application petitioned by Mark Brandenburg dba Golden Gate Hotel & Casino was to operate an offsite portable unit (OPU) to serve beverages consisting of five (5) components that are not considered easily movable by one person. The "easily movable by one person" requirement assumes that the OPU is permitted to operate from a fixed location that is remote from its support commissary for cleaning and restocking. The OPU, previously permitted as and limited to a fourteen (14) day temporary event, is in the Fremont Street Experience (FSE) approximately one hundred and forty (140) feet east of the Golden Gate Hotel & Casino near its commissary and additional support staff.

Paul Klouse added that Staff had determined that circumstances existed that satisfied the requirements for a variance and that granting the variance would not be detrimental or poses a danger to public health and safety if the conditions, as recommended, are included. Therefore, staff recommended approval of the variance with the following conditions:

1. The menu at this OPU food establishment must be limited to beverages that require little or no preparation but may include beverages served from fully enclosed drink dispensing granita machines.
2. The OPU food establishment equipment must all be on wheels and limited to the following components: (a) One (1) 8'W x 2'D stainless steel beverage cart including a hand sink with hot and cold running water; (b) one (1) 5'W x 2'D stainless steel ice bin for beer and wine coolers and other canned and/or bottled beverages; (c) two (2) 3'W x 2'D stainless steel tables to hold one (1) granita machine and storage, and a portable cashier and dry goods service table (8' x 2') constructed with particle board and Formica.
3. This OPU food establishment must be designed, constructed, maintained, and operated with all other applicable requirements of the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments.
4. If in the future, this OPU food establishment is operated other than between mid-afternoon and midnight (except New Year's Eve), then written notice must be given to the Health District by the Golden Gate Hotel and Casino at least thirty (30) days prior to change in order to avoid being charged for reinspection fees.
5. This OPU food establishment shall not be operated in adverse weather conditions that would significantly increase the possibility of contamination. If adverse weather conditions (e.g., high wind conditions, dust storms, driving rain) exist, then the operator shall close this OPU food establishment until proper conditions exist to ensure no increase in contamination of food or food contact surfaces.
6. This variance is automatically terminated without further notice upon the closing of any sale transaction involving the subject property or upon receipt by the Health District from the Fremont Street Experience of written revocation of approval of this OPU location.

Chairman Reese asked the applicant, Mark Brandenburg, representing Golden Gate Hotel and Casino, if they understood and agreed with the conditions. Mr. Brandenburg indicated that they agreed with and understood the conditions. At this time, Chairman Reese asked if any member of the public wished to heard. There was no response; therefore, he closed the public hearing.

Member Smith moved for approval with the conditions recommended by Staff. The motion was seconded by Member Fairchild and carried unanimously.

D. Variance Request: to Operate a Food Establishment not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 139-34-610-006); **Petitioner:** Barden Nevada Gaming LLC dba Fitzgeralds Hotel/Casino

Ed Wojcik explained the fourth food establishment variance application petitioned by Barden Nevada Gaming, LLC dba Fitzgeralds Hotel/Casino was to operate an Offsite Portable Unit (OPU) to serve beverages consisting of six (6) components that like the third variance application is not considered "easily movable by one person." This OPU is also in the Fremont Street Experience (FSE) at the northeast corner of the Fitzgeralds Hotel/Casino where its commissary and additional support staff are located.

Paul Klouse added that staff had determined that there exist circumstances which satisfied the requirement for a variance and that granting the variance would not be detrimental or pose a danger to public health and safety if the conditions, as recommended, are included. Therefore, staff recommended approval of the variance with the following conditions:

1. The menu at this OPU food establishment must be limited to beverages that require little or no preparation but may include beverages served from fully enclosed drink dispensing granita machines.
2. The OPU food establishment equipment must all be on wheels and limited to the following components: (a) Four (4) 26"D x 17"W x 63"H Stoelting stainless steel beverage dispensers; (b) one (1) 27"D x 120"W x 34"H stainless steel beverage cart including a hand sink with hot and cold running water, two (2) direct draw draft beer dispensers, and slimline jockey box; (c) one (1) 36"D x 96"W x 36"H stainless steel table to hold a cash register, various souvenirs, and dry goods.
3. This OPU food establishment must be designed, constructed, maintained, and operated with all other applicable requirements of the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments.
4. If in the future, this OPU food establishment is operated other than between mid-afternoon and midnight (except New Year's Eve), then written notice must be given to the Health District by the Fitzgerald's Hotel/Casino at least thirty (30) days prior to change in order to avoid being charged for reinspection fees.
5. This OPU food establishment shall not be operated in adverse weather conditions that would significantly increase the possibility of contamination. If adverse weather conditions (e.g., high wind conditions, dust storms, driving rain) exist, then the operator shall close this OPU food establishment until proper conditions exist to ensure no increase in contamination of food or food contact surfaces.
6. This variance is automatically terminated without further notice upon the closing of any sale transaction involving the subject property or upon receipt by the Health District from the Fremont Street Experience of written revocation of approval of this OPU location.

Chairman Reese asked the applicant, Gene Sagas, representing Fitzgerald's Hotel/Casino, if they understood and agreed with the conditions. Mr. Sagas stated "yes". Chairman Reese asked if any member of the public wished to speak. There was no response; therefore, he closed the public hearing.

At this time, Member Smith moved for approval with the conditions recommended by Staff. Member Ravitch seconded the motion which carried unanimously.

E. Variance Request: to Operate a Food Establishment not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 139-34-111-054); **Petitioner:** Elsinore Corporation dba Four Queens Hotel and Casino

Ed Wojcik summarized with the fifth food establishment variance application petitioned by Elsinore Corporation dba Four Queens Hotel and Casino was to operate an offsite portable unit (OPU) to serve beverages consisting of five (5) components that like the third and fourth variance application is not considered "easily movable by one person." This OPU is likewise in the Fremont Street Experience (FSE) approximately forty (40) feet east of the northeast

corner of the Four Queens Hotel and Casino where its commissary and additional support staff are located.

Paul Kloluse explained that Staff determined that circumstances existed that satisfied the requirements for a variance and that granting the variance would not be detrimental or pose a danger to public health and safety if the conditions, as recommended, are included. Therefore, staff recommended approval of the variance with the following conditions:

1. The menu at this OPU food establishment must be limited to beverages that require little or no preparation but may include beverages served from fully enclosed drink dispensing granita machines.
2. Food establishment equipment must be on wheels and limited to the following: (a) Two (2) 96"W x 32"D main beverage carts constructed with stainless steel and each including hand sink with hot and cold running water, soda gun, and ice chest with an ADA compliant counter between the two (2) carts; (b) one (1) 59"W x 27"D x 37"H stainless steel three (3) keg refrigerated draw beer dispenser with two (2) towers; (c) one (1) 96" x 32" stainless steel cabinet to hold two (2) granita machines, with storage; and (d) one (1) 72"W x 32"D stainless steel cabinet for dry goods storage and counter to hold bus tubs for iced beer.
3. This OPU food establishment must be designed, constructed, maintained, and operated with all other applicable requirements of the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments.
4. If in the future, this OPU food establishment is operated other than between mid-afternoon and midnight (except New Year's Eve), then written notice must be given to the Health District by the Four Queens Hotel and Casino at least thirty (30) days prior to change in order to avoid being charged for reinspection fees.
5. This OPU food establishment shall not be operated in adverse weather conditions that would significantly increase the possibility of contamination. If adverse weather conditions (e.g., high wind conditions, dust storms, driving rain) exist, then the operator shall close this OPU food establishment until proper conditions exist to ensure no increase in contamination of food or food contact surfaces.
6. This variance is automatically terminated without further notice upon the closing of any sale transaction involving the subject property or upon receipt by the Health District from the Fremont Street Experience of written revocation of approval of this OPU food establishment location.

Chairman Reese asked the applicant, Phil Madow, representing the Four Queens Hotel and Casino, if they understood and agreed with the conditions of the variance. Mr. Madow stated, "Yes we do". At this time, Chairman Reese asked if any member of the public wished to be heard. There being no further comment, he closed the public hearing.

Member Smith moved for approval with the conditions recommended by staff. Motion was seconded by Member Anderson and carried unanimously.

All of the above Petitioners commended staff for their assistance and efforts on the variances.

The Board Members also commended staff on the smooth flow of the presentation and the ability to visually see the sites in question.

2. **Memorandum #06-03:** Application for Approval for the Boulder City Recycling Buyback Center to Operate a Recycling Center Located at 2500 South Utah Street, Boulder City, Nevada **(Continued from May Board Meeting)**

Chairman Reese opened the public hearing.

Doug Joslin, Environmental Health Solid Waste Compliance Manager, explained that the Boulder City Recycling Buyback Center submitted its application to operate its recycling center to the Clark County Health District (CCHD) on April 10, 2002 as required under Section 4 of the Solid Waste Management Authority (SWMA) Regulations Governing Recycling Centers which outline requirements for permit application. CCHD staff completed its review of the application, and the Notice of Public Hearing dated March 6, 2003 was published in the Las Vegas Review Journal, Las Vegas Sun, and Boulder City News newspapers and posted in public locations. There was a Public Workshop at the Health District, March 21, 2003 and a second workshop in Boulder City, April 29, 2003. The May 22, 2003 Public Hearing was continued to the June 26, 2003 Board of Health Meeting in order to ensure that a Board Member representative from Boulder City be present for input.

A "Recycling Center" is defined as a facility designed and operated to receive, store, or process recyclable material which has been separated at the source from all but residual solid waste (ref. NRS 444A.014). The center must receive, store and process only source-separated recyclables for which there is an available market in order to be permitted as a recycling center. The recyclable materials must be separated from the solid waste stream at the source of waste generation. A Recycling Center may not receive any solid waste, other than residual solid waste, commingled with recyclables at the recycling facility. The term "Recycling Center" does not include a:

- (a) Materials recovery facility
- (b) Transfer station
- (c) Compost plant
- (d) Hazardous waste recycling facility permitted by the NDEP or the U.S. EPA;
- (e) Convenience center
- (f) Drop off bins, and
- (g) Agricultural facility

according to the Solid Waste Management Authority (SWMA) Regulations Governing Recycling Centers adopted by the Clark County Board of Health December 13, 2001 and amended January 24, 2002.

Pursuant to the SWMA Regulations Governing Recycling Centers, Section 3, Approval needed for operation: a person shall not operate a recycling center unless the location, design and operating plans of the center have been approved by the solid waste management authority. The District Board of Health as the solid waste management authority is authorized to issue permits to operate disposal sites, pursuant to NRS 444.553 Permits to operate disposal sites: Issuance; requirements.

Jimmy Ashment, Operations Manager for Boulder City Disposal, explained that the Boulder City Recycling Buyback Center has been in business since 1990. The City of Boulder City has identified 100 acres for solid waste disposal, and the current permitted area of 10 acres is within the 100 acres. The Recycling Buyback portion is within the 10-acre permitted area and utilizes approximately two acres for its operations. Boulder City Disposal collects residential curbside recycling every Wednesday utilizing a provided plastic container. The center receives the

recyclables from residents which are collected, stored on property, and sent to secondary markets. He thanked staff for their work on the project.

Doug Joslin added that in support of the application, the Health District conducted two public workshops concerning the application. The first workshop was held on March 21st at the Health District Main Center, and the second on April 29th at Boulder City, City Hall, at the request of Boulder City residents. Considering the completed application and the proceedings of the two public workshops, Staff recommended approval with the following permit conditions:

1. Operations must be consistent with the operations plan and report of design submitted in the application.
2. Operations, at all times, must be in compliance with the SWMA Regulations Governing Recycling Centers and all other applicable regulations

After brief discussion regarding citizen concerns about the recycling center and general recycling in Boulder City expressed at the workshops, Chairman Reese asked if any member of the public wished to speak. Since there was no response, he closed the public hearing.

Member Anderson moved for approval with the conditions outlined by staff. The motion was seconded by Member Smith and carried unanimously.

3. **Memorandum #07-03:** Request for Variance to District Emergency Medical Services Regulations Section 500.500 Emergency Medical Technician-Basic: Authorized Activities, Petitioner: Henderson Fire Department

Chairman Reese opened the public hearing.

Rory Chetelat, Emergency Medical Services Manager explained that the Henderson Fire Department was requesting a Variance to Section 500.500 of District Emergency Medical Services Regulations Emergency Medical Technician-Basic (EMT): Authorized Activities, to allow EMT-Basics to perform the mechanical skill of intravenous cannulation (starting an IV).

Henderson Fire Dept had Intermediate Level EMT's for a number of years. They chose not to continue that level of certification and the skills those individuals had were the ability to start IVs. The variance will allow EMT-Basics to better assist a paramedic by initiating an IV while the paramedic is then free to perform more advanced skills. An EMT-Basic will only attempt an IV directed by and under the direct supervision of a paramedic. The Henderson Fire Department will initiate a training program for EMT-Basic level intravenous cannulation and upon completion of that training, begin a six month trial to evaluate the quality and effectiveness of the procedure. This procedure is being done all over the country by a number of EMT basics.

Staff recommended approval with the following conditions:

1. Henderson Fire Department completes the training (including a skills check-off) of all EMT-Basics before allowing the skills to be performed.
2. The skills may only be performed under the direct supervision of a paramedic.
3. EMT-Basics may start peripheral IVs only (no external jugular access allowed).
4. A copy of the patient care report for all IVs started by EMT-Basics during this trial must be reviewed by the Henderson Fire Department Quality Assurance Director and

forwarded to the Health District EMS office for additional review.

5. All EMT-Basics must submit an annual skills check-off of all IV skills.

Chairman Reese asked Shawn White representing Henderson Fire Department if they understood and agreed with the conditions. Mr. White stated, "Yes, sir".

Member Christensen inquired as to how this would affect the rest of the EMS system.

Mr. Chetelat commented that If this particular pilot program works, it would become available to the other fire agencies and other EMT basics would want participate in the same training levels and meet the same training levels to meet the conditions. The other providers would need to initiate a variance for their particular agency.

Chairman Reese asked if any member of the public wished to be heard. Since there was no response he closed the public hearing.

Member Smith moved for approval with the conditions recommended by staff. The motion was seconded by Member Colquitt and carried unanimously.

III. REPORT/DISCUSSION/ACTION

No items to discuss

IV. CITIZEN PARTICIPATION

Citizen participation is a period devoted to comments by the general public about matters relevant to the Board's jurisdiction. Items raised under this portion of the Agenda cannot be acted upon by the Board of Health until the notice provisions of Nevada's Open Meeting Law has been complied with. Therefore, no vote may be taken on a matter not listed on the posted agenda and any action on such items will have to be considered at a later meeting.

Chairman Reese asked if any member of the public wished to be heard on subjects that are relevant to the Board's jurisdiction. There was no response.

V. HEALTH OFFICER & STAFF REPORTS

Dr. Kwalick remarked that he had asked Jeanne Palmer, Health Education and Promotions Manager to discuss the public health issue of suicide in Nevada and Clark County. Staff will present some figures followed by an 8-10 minute video on a program that is going on in the School based Health Centers.

Jeanne Palmer introduced Health Educator, Mike Bernstein, coordinator of the District's Injury Prevention Program and Amy Courier, Coordinator of the District's School Based Clinic Columbia Teen Screen Program to present information on the District's current suicide prevention activities.

Mr. Bernstein gave a short overview of the District's participation in suicide prevention efforts during the last two years. He remarked that in early 2000, based on the national Healthy People 2010 initiative, the Health District began a process to prioritize areas to implement policies and programs to improve public health in Clark County by 2010. Expanding the District's injury prevention efforts

was chosen as a priority area with reduction of the County's high suicide rate as one of the goals. Shortly after, a member of the Health Education Staff made inquiry and was invited to join the Board of the Nevada Chapter of the American Foundation for Suicide Prevention and currently serves as Vice Chair. The 2001 Nevada Legislature passed a bill to set up a Legislative Subcommittee to Study Suicide Prevention and come up with recommendations for this current session. The Health District was involved with the Subcommittee throughout the entire process and staff presented information at 3 of the 5 Subcommittee meetings. The main recommendation from the study for Legislative action became the drafting of SB 49 to develop a Nevada State Suicide Prevention Plan and establishing a Statewide Suicide Prevention Program within the Director's Office of Nevada's Department of Human Resources (DHR). This program is to include the establishment and funding of two positions. One position would be the Statewide Suicide Prevention Coordinator based in the DHR Director's Office in Carson City and the second would be a Suicide Prevention trainer and Networking Facilitator based in the office of a government or nonprofit agency in Clark County. SB 49 was unanimously passed in both the Senate and the Assembly and is expected to be signed into law by the Governor. Funding for the initial two years of the program and the two positions will come from federal money currently allocated to DHR.

Based on Health District Staff testimony and the Surgeon General's National Strategy for Suicide Prevention: Goals and Objectives for Action released in 2001, SCR 4, urging the Clark County Health District to plan and coordinate a public information campaign relating to suicide prevention and expand injury prevention efforts in Clark County, was passed and signed by the Governor. This is in line with program objectives that staff have already begun to work on. A member of our Health Education staff currently is involved with a number of community injury prevention organizations and a small amount of funding has been allocated to injury prevention in the planned budget for the Health Education department. Staff have also applied for grants and have obtained some commercial sponsorship to support programs. Staff planned and initiated a public information campaign in Clark County in late April to alert the community that "Suicide is Preventable...Help is Available...Call 1-800 Suicide or www.Suicidehelpnv.org." The information is currently being broadcast through 200 news and traffic sponsorships on 4 Infinity Broadcasting Stations (KLUC 98.5, KXTE 107.5, KMZQ 100.5 and KXNT-AM 840) every other week through the end of June. At the beginning of June three different poster designs were distributed evenly and posted at 58 bus stop shelters throughout the valley. They contain the same information and will be posted through the end of August. The cost of this project is \$25,000. Funding has come through a \$10,000 grant pending with Clark County, \$5,000 contributed by the Crises Call Center in Reno and \$10,000 from the Health District funding allocated to Health Education Injury Prevention efforts. The National Institute of Mental Health (NIMH) has expressed an interest in working with the Health District to evaluate these public information efforts along with those in Colorado and Florida. The object of the NIMH project is to develop recommendations for future public information efforts. Our hope is that working with them will lead to funding opportunities to increase our efforts in Clark County.

Another project that staff completed last summer was, "An Initial Assessment of Suicide Prevention Resources and Services in Clark County." The results showed scattered and uncoordinated services with little funding and a lack of public information on how to access them. Our report was presented and included in the Legislative Subcommittee's study of Suicide Prevention. Additionally staff presented this report to the Governor's Commission on Mental Health and Developmental Services last August which resulted in the formation of a Suicide Resource and Coordination Task Force to expand this to a statewide survey. Staff participated in this task force which used the District's survey and assessment as a model and in April published the *Nevada Suicide Prevention 2003 Resource Directory*. This directory is also available on the State Mental Health web site with planned links to other web sites including the Health District's.

Finally, the establishment of a State Office of Suicide Prevention will allow Nevada to apply for available federal funds in the area of suicide prevention. One of the job responsibilities of the State Suicide Prevention Coordinator is to explore and obtain funding from government and private sources to support

a Nevada Suicide Prevention Program. Staff has had some preliminary discussions with a member of Senator Reid's staff who indicated that the establishment of an official state program will enable the Senator to request appropriations from HHS for Suicide Prevention funds for Nevada. Funding from CDC for Suicide Prevention will also be explored. The amount of money currently available is not known at this point. Based on past experience with the development of state prevention programs such as tobacco it appears that Nevada would initially need one to two million dollars a year for a couple of years to build capacity and to organize and develop a state plan that includes specific plans for the larger counties such as Washoe and Clark. Staff has initiated local suicide prevention efforts, will continue to work with state organizations and plans to be directly involved with the newly established State Office of Suicide Prevention by working directly with the State Coordinator and Clark County Suicide Prevention Trainer and Facilitator. The plan calls for the State Coordinator to be hired by October 2003 and the Clark County position to be hired by January 2004.

One of the programs that was introduced, with District Staff participation, was the Columbia Teen Screen. Meetings were conducted with representatives from the Columbia University to introduce the teen screen program in the school based health centers. He introduced Amy Courier, Columbia University Teen Screen Coordinator to provide an overview of the program.

Amy Courier, presented a promotional video Columbia University developed that describes the program very thoroughly. Ms. Courier informed the Board one of the reasons why the program works so well is because they have been able to identify those kids who are at risk for suicide. Generally, the high risk children are depressed, not disruptive in the classrooms or being sent to the principal's office, or school counselor's office. They are the ones who are sitting quietly. The program has screened 97 kids this past semester and of those 97.5% indicated that they had contemplated suicide in the past year or indicated some symptoms of a major depressive disorder. Of those 97.3% are currently in counseling with one of the program counselors and 19% are in psychiatric care with a program psychiatrist. Also, three children have been sent to Monte Vista Hospital.

Overall, the program has been very positive. Program staffs go into the classrooms and lecture about emotional health. The kids are told about the survey, what's involved and whether or not they want to participate. There has been tremendous response in getting consent forms signed and brought back with parent involvement. When the kids take the survey, for the most part, they have not been asked these questions before and some of them think it kind of strange. Others take it and go about their lives. However, there are some kids who take the survey and I asked them how they felt about it and they just break into tears. These children see a clinician or counselors immediately at the site. These responses are often due to depressive disorders and a lot of family problems in the home.

The counselors with the school based health centers are on the campus and the kids are able to make their appointments on the campus. There have been positive responses from those kids who have gone through the counseling.

Another important part is even those who have scored negative on the survey still been able to speak to a counselor. It has demystified the help seeking experience so that in the future if faced with some type of problem they will be more likely to seek help. We have invited back to several schools to screen again next year.

Brief discussion ensued by the Board Members and Staff on the program and the status of the school based health centers.

Dr. Kwalick informed the Board Members that the So. Nevada Public Health Laboratory is about 13 days behind schedule. The District has hired a new manager for that Public Health Laboratory, Patricia Armour, who comes from Boulder City and worked with Dr. Hardy's group.

Regretfully, he announced that Dr. Bell will be retiring July 8, after five years building the Epidemiology unit - one of the best in the area and in the country. He wished her well on behalf of the Board.

Rose Bell thanked Dr. Kwalick and staff for the opportunity to develop the Epidemiology unit. She added that it had been a wonderful experience and thanked the Board Members for their support.

VI. INFORMATIONAL ITEMS

Duly Noted

A. Chief Health Officer and Administration:

1. Monthly Activity Report, Mid May 2003 - Mid June 2003
2. Financial Data: Revenues and Expenditures for Fund 705 (Operating), 706 (Capital Reserve), and 762 (Liability Reserve) for the Month of May 2003
2. Health Education Monthly Report, May 2003
3. Epidemiology Monthly Report, May 2003
4. Public Information Monthly Report, May 2003
5. Emergency Medical Services May 2003 Minutes

B. Environmental Health:

1. Monthly Activity Report, May 2003

C. Nursing and Clinics:

1. Monthly Activity Report, May 2003

VII. ADJOURNMENT

There being no further business to come before the Board, Chairman Reese adjourned the meeting at 9:00 a.m.

SUBMITTED FOR BOARD APPROVAL

Donald S. Kwalick, MD, MPH, Chief Health Officer
Executive Secretary

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