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*Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.*

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## **MINUTES**

### **CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING**

625 Shadow Lane  
Las Vegas, Nevada 89106  
Clemens Room

**Thursday, February 27, 2003 - 8:00 A.M.**

Chairman Reese called the meeting of the District Board of Health to order at 8:05 a.m. and the Pledge of Allegiance was held. He noted that he had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

#### Board Members

##### Present:

Gary Reese	Chairman, Councilman, Las Vegas
Jim Christensen, MD	Physician Member At-Large
Susan Crowley	Appointee, Henderson
Robert Eliason	Councilman North Las Vegas
Donna Fairchild	Councilwoman, Mesquite
Paul Henderson	Councilman, Mesquite
Chip Maxfield	Commissioner, Clark County
Rory Reid	Commissioner, Clark County
Steven Kirk	Councilman, Henderson
Donalene Ravitch, RN	Appointee, Boulder City
Stephanie Smith	Councilwoman, North Las Vegas

##### Absent:

Andrea Anderson	Councilman, Boulder City
Sherry Colquitt, RN	Appointee, Las Vegas

#### Executive Secretary:

Donald S. Kwalick, MD, MPH

#### Legal Counsel:

Stephen Minagil, Esquire

Staff: Karl Munninger; Glenn Savage; Steve Goode; Fran Courtney, RN; Mary Ellen Harrell; Jane Shunney, RN; Rory Chetelat; Angus MacEachern; Ed Wojcik; Doug Joslin; Lonnie Empey; Rose Bell, PhD; Jeanne Palmer; Donna Farrell; Jennifer Sizemore; David Tonelli; Leo Vega; and Recording Secretaries Diana Lindquist and Montana Garcia

**ATTENDANCE:**

Adrian Clark  
Cary Baird  
Tiffany L. Hesser

City of Henderson  
Stantec Consulting, Inc.  
Aid for AIDS of Nevada (AFAN)

**I. CONSENT AGENDA**

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

Chairman Reese informed the Board Members that **Item #7, Variance Request to Allow a Ceiling Height Not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 178-20-310-001) Petitioner: City of Henderson by Stantec, Incorporated** would be placed under Section II, Public Hearings

*Member Smith moved for approval of the following Consent Agenda with the removal of Item #7. The motion was seconded by Member Ravitch and carried unanimously.*

1. **Minutes/Board of Health Meeting:** 01/23/03
2. **Approve Payroll/Overtime for Periods of:** 12/21/02 - 01/03/03; 01/04/03 - 01/17/03; & 01/18/03 - 01/31/03
3. **Approve Accounts Payable Register:** #853: 12/26/02 - 12/31/02; #854: 01/02/03 - 01/08/03; #855: 01/09/03 - 01/15/03; #856: 01/16/03 - 01/23/03; #857: 01/24/03 - 01/30/03
4. **Petition #05-03:** Redefinition of the Classification Specification for Environmental Health Engineer to Environmental Health Engineer/Supervisor to Remain on Schedule 26
5. **Petition #06-03:** Fee Schedule Adjustments to Take Effect April 1, 2003
6. **Petition #07-03:** Ryan White Title I AIDS Service Awards for Fiscal Year 2003/2004
7. ~~**Variance Request to Allow a Ceiling Height Not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 178-20-310-001) Petitioner: City of Henderson by Stantec, Incorporated**~~

**II. PUBLIC HEARING/ACTION**

7. **Variance Request to Allow a Ceiling Height Not in Compliance with the District Board of Health Regulations 1996 Governing the Sanitation of Food Establishments (APN 178-20-310-001) Petitioner: City of Henderson by Stantec, Incorporated**

Chairman Reese opened the public hearing and asked the applicant to provide his name and address for the record.

The Chairman asked Mr. Adrian Clark, representing the City of Henderson, if he agreed with the conditions of the variance. Mr. Clark stated that "Yes" they did agree. There being no further comment, Chairman Reese closed the public hearing.

*Member Smith moved for approval with the recommended conditions. Motion was seconded by Member Ravitch and carried unanimously.*

### **III. REPORT/DISCUSSION/ACTION**

#### **1. Memorandum: Dual Septic Systems (Member Maxfield Requested Item)**

*Member Fairchild moved to table this item until the March 27<sup>th</sup> Board of Health Meeting. Motion was seconded by Member Smith and carried unanimously.*

### **IV. CITIZEN PARTICIPATION**

Citizen participation is a period devoted to comments by the general public about matters relevant to the Board's jurisdiction. Items raised under this portion of the Agenda cannot be acted upon by the Board of Health until the notice provisions of Nevada's Open Meeting Law has been complied with. Therefore, no vote may be taken on a matter not listed on the posted agenda and any action on such items will have to be considered at a later meeting.

Chairman Reese asked if any member of the public wished to be heard on subjects that are relevant to the Board's jurisdiction. There was no response.

### **V. HEALTH OFFICER & STAFF REPORTS**

Dr. Kwalick informed the Board that he had two introductions:

The first was Glenn Savage, Environmental Health Director who introduced Doug Joslin the newly appointed Solid Waste Manager.

Doug earned his Bachelor of Science Degree in Public Health from Southern Connecticut State University. After Graduation he worked as a chemist for the Nations largest environmental services firm before becoming the Environmental Health and Safety Specialist for the University of Connecticut.

While employed at the University of Connecticut, Doug served as a certified lab director for the Campus drinking water lab and supervised the laboratory operations for the campus waste water treatment plant ensuring compliance with National Pollution Discharge Elimination System permit parameters. Doug also performed all food service, plan review, septic installations, mobile vendor programs, food safety training, and biological health and safety programs while employed by the University.

During his career, he owned two small businesses and served as a combat medic in the National Guard for seven years. Also, Doug has worked to obtain many important and prestigious certifications and licenses relevant to his practice as a Public Health professional.

Doug Joslin thanked the Board Members for the opportunity to serve as the Solid Waste Manager. Also, he thanked staff for a smooth transition and for their continued support.

Secondly, Jennifer Sizemore, Public Information Specialist introduced the new Public Information Specialist, David Tonelli who has an extensive broadcast background.

Dr. Kwalick introduced Jane Shunney, RN, Public Health Preparedness Manager and Kay Godby, Bioterrorism Preparedness Planner to provide the Board Members with a brief presentation on the status of smallpox.

Jane Shunney, RN, commented that in 2002 the District received a federal bioterrorism grant. The funds were to assist staff in preparing for smallpox and other bioterrorist issues. The grant was in the amount of \$3.8 million dollars which the majority went to the development of the public health lab that will be established in Southern Nevada. The remaining funds from that grant were spent on the 11 positions in

the bioterrorism unit. In October 2002, the unit was renamed the Public Health Preparedness Unit which is more appropriate. Since that time, the District has received directions from the Centers for Disease Control and Prevention (CDC) to produce a product by December 1<sup>st</sup> which was the smallpox plan. The smallpox plan was to be developed in three phases. At this time, Ms. Shunney introduced Kay Godby, Biopreparedness Planner, to give an overview of the smallpox plan that was developed.

Kay Godby stated that the smallpox plan included three voluntary pre-event phases. Pre-event meant that no cases of smallpox have been established anywhere in the world or the U.S. Phase One entails vaccinating 1,000 healthcare workers in the Clark County area or 100 staff per hospital. This includes physicians in the emergency departments, specialists, including infectious disease, ophthalmologists, dermatologists and pediatricians. Also, this includes nursing staff in the emergency department, infections control, intensive care, employee health and medical surgical areas. The ancillary staff would also include respiratory therapy, radiology, laboratory, security and housekeeping personnel.

Phase Two would take place after Phase One. Phase Two would include the 10,000 first responders and support personnel. This group would include the emergency medical services, fireman, police officer, public works, Nevada Power, Southwest Gas, etc. Essentially, this phase would include the support personnel for the community.

Phase Three, which would take place after Phase Two, will include the general public. It is estimated that this phase would take place in 2004. The public would have participation in voluntary clinics that would be run as the flu shot clinics in the 5 Clark County Health District clinic locations.

Post event is an incident when a case of smallpox has been diagnosed. Clinics would be set up throughout Clark County to vaccinate the 1.5 million population of the County.

Since December, the Public Health Preparedness Unit informed the infection control nurses, directors of nursing in the community on the smallpox plan and the implementation of administering the vaccine. These training sessions were initiated because the Unit was receiving several calls from the nurses in the community wanting information. In December approximately 400 employees were trained on basic biopreparedness. The Public Information Office has updated the District's website to include materials on biopreparedness such as agents, threats, preparation, planning, links and information for the medical reserve corps. The corps has been formulated to assemble volunteers for nursing, certified nurse assistants, doctors and pharmacists. The corps consists of retired personnel who can help augment staffing. Additionally, she indicated that she and another nurse had traveled to Atlanta and received smallpox training, for vaccination and running clinics from the CDC. In January 9 CCHD retired nurses were updated on the smallpox plan in hopes that they would volunteer to assist with the clinics. Several of the District's nurses and clerical staff have been trained on smallpox history, immunizations, and clinic operations. Presently 17 District nurses have volunteered to be vaccinated.

In January, the State of Connecticut was the first to start immunizing with only 4 participants. To date only 4200 doses of vaccine have been administered throughout the U. S. and 278,000 doses have been distributed.

During February, the Health District, State Health Division and the Governors office met with the community hospital CEO's and the Nevada Hospital Association (NHA) to review the states smallpox plan and discussed implementation of administering the vaccine. The NHA is awaiting further clarification with workers compensation issues. These concerns are not confined to Nevada but throughout the entire U.S. Additional concerns are about past history of adverse reactions to the vaccine. Fever is a common reaction side effect from administration and about 3% report a fever of 104 degrees. Also, beginning on day 4 vaccinia virus is present at the site of the inoculation and if the lesion is touched it can be transferred or auto inoculated to another part of the body. This occurs because the site is itchy and if the hands are not washed it will be transferred. Vaccine complications can be averted by screening vigilantly for conditions that are contraindications. The military has given over 110,000 doses of the vaccine and the average sick leave is 1.5 days.

In the last week 3 of the Health District nurses traveled to Reno and collaborated with the State Health Division and Washoe County for smallpox vaccinator training curriculum. As a result, it was determined that CCHD would do additional training for adverse events. Washoe County and the State Health Division will begin training their nurses during March.

Currently, the CCHD is awaiting the smallpox vaccine and it should be requested from the State of Nevada within the next few weeks.

Brief discussion followed among the Board Members and Staff concerning the effectiveness timeline of the vaccine. The vaccine will last approximately 3 – 5 years.

**VI. INFORMATIONAL ITEMS**

*Duly Noted*

**A. Chief Health Officer and Administration:**

1. Monthly Activity Report, Mid January 2003– Mid February 2003
2. Financial Data: Revenues and Expenditures for Fund 705 (Operating), 706 (Capital Reserve), and 762 (Liability Reserve) for the Month of January 2003
3. Health Education Monthly Report, January 2003
4. Epidemiology Monthly Report, January 2003
5. Public Information Monthly Report, January 2003

**B. Environmental Health:**

1. Monthly Activity Report, January 2003

**C. Nursing and Clinics:**

1. Monthly Activity Report, January 2003

**VII. ADJOURNMENT**

There being no further business to come before the Board, Vice-Chairman Christensen adjourned the meeting at 8:19 a.m.

SUBMITTED FOR BOARD APPROVAL

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Donald S. Kwalick, MD, MPH, Chief Health Officer  
Executive Secretary

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